



Transfer-In Notification Form/English Language Center: ISSI Form 121

Please complete **Section I** of this form and have **Section II** completed by the International Student Advisor at the school you currently attend or have previously attended.

I – PERSONAL INFORMATION AND STUDENT SIGNATURE *(to be completed by the applicant)*

Name _____
Last or Family First or Given

Address _____
Street City State ZIP

Intended Start Date at Northeastern _____ Northeastern ID: _____ - _____
Month/Day/Year

“I give permission for any personal and academic information to be released to Northeastern University”

Signature of Student _____ Date _____

II – TRANSFER OUT INSTITUTION

To be completed by the International Student Advisor (DSO) at the student's current/previous institution/college

The above-named student has been admitted to Northeastern University. In accordance with pertinent immigration regulations, we request that you confirm his/her status at your institution so that we may process a transfer to SEVIS.

The above-named student: currently attends last attended never attended

Name of Institution

Address of Institution

from _____ to _____
Month/Day/Year Month/Day/Year

The above-named student intends to enroll at and transfer F-1 immigration status to Northeastern University beginning:

_____. The student *is* eligible for transfer. The student is *not* eligible for transfer.
Month/Day/Year

Has the student been authorized for Optional Practical or Academic Training? Yes No

If yes, please list which type and the dates authorized _____

ATTENTION STUDENTS AUTHORIZED FOR OPTIONAL PRACTICAL TRAINING:

Please be aware that transferring your SEVIS record during a period of authorized Optional Practical Training (OPT) will cancel your employment authorization as of the SEVIS release date (the date that the release of your SEVIS record by your previous school becomes effective). If you are authorized for OPT and wish to use any OPT that will occur prior to your start date at Northeastern, please request that your previous school use a release date that occurs after completion of your OPT, but prior to your scheduled start date at Northeastern.

SEVIS ID Number _____ SEVIS Transfer Release Date _____

► Please release student's record to Northeastern University in SEVIS by choosing “**Northeastern University-Northeastern University**” in the pull-down list on the **SEVIS RTI**.

Comments: _____ (Please use back of form if needed).

International Student Advisor Signature

Telephone Number

E-mail

International Student Advisor Name (printed)

Fax Number

Date

Please return this form by fax or mail to: **English Language Center, Northeastern University, 302 Ell Hall, Boston, MA 02115; 617-373-2455 (phone), 617-373-8929 (fax).**